

Planning Commission Work Session  
Minute - September 25, 2023

1. Call to Order: Chairman Edwards called the meeting to order at 5:30pm.
2. Roll Call: Chairman Edwards, Commissioners Butler, Ross, Guidry, and Moody were present. Commissioners Jefferson and Mehserle were absent.

Staff: Bryan Wood – Community Development Director, Chad McMurrian – Engineering Services Manager, and Christine Sewell – Recording Clerk

3. Citizens with Input- None
4. Capital Improvement Projects Update – Mr. McMurrian provided updates for various city projects.
5. New Business
  - Sidewalks, street trees, and parks in subdivisions

Discussion continued from previous meeting which was the potential requirements of sidewalks on both sides of the street; management had concern with long term maintenance. Mr. Wood provided examples of communities that currently have in place and contacted some with regard to their policy on maintenance, which is minimal and in some areas is done when a complaint is received. Discussion on street trees should they be required, how to limit growth damage to utilities, what can be required, where to place in right of way. Mr. Wood advised Mr. McMurrian is working with GWES on a schematic to show what can fit in a right of way.

Discussion began on the requirements for parks; Mr. Wood advised approximately a year and half ago the city elected to buy a parcel in a subdivision from the developer, put in a park and maintain it, however, that has been done just once and was a costly endeavor. Mr. Wood advised the minimum size for a park should be no less than ¼ acre-175square feet for 62 lots and more than one park for each 62 lots. Mr. Wood noted in the past parks had been required, and an example of this is the Wooden Eagle subdivision. On conclusion of discussion, it was the consensus of the Commission for developers to require parks at their expense.

6. Other Business – None
7. Adjournment: there being no further business to come before the Commission the meeting was adjourned at 6:30pm.